

Cowbridge Comprehensive School: Pupil Absence and Learning Continuity Plan

A quick reference guide for parents

| What to do if | Action needed and Learning Continuity overview | Return to school when |
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| <p>1. My child has COVID-19 symptoms:</p> <ul style="list-style-type: none"> • High temperature - this means you feel hot to touch on your chest or back. • A new, continuous cough - this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours. • A loss or change to your sense of smell or taste - this means you've noticed you cannot smell or taste anything. | <p>Do not come to school. Inform the School. Self-isolate the whole household for 14 days. Get a test. Inform the school immediately about the test result.</p> <p>Learning continuity:</p> <p>a) If pupils are well enough to learn, they can complete research and reading around their subject areas. Learn key words and meanings.</p> <p>b) Pupils will have a <i>learning continuity plan</i> in their exercise books/ files for the majority of subjects studied.</p> <p>c) Pupils can access Google Classroom for resources linked to the curriculum content being covered in school. Work can be submitted via Google Classroom.</p> | <p>The test comes back negative.</p> |
| <p>2. My child tests positive for COVID-19...</p> | <p>Do not come to school. Contact school to inform us. Agree an earliest date for possible return, minimum of 10 days. Self-isolate the whole household for 14 days. Contact group(s) isolate/remote learning.</p> <p>Learning continuity: As above in (1).</p> | <p>They feel better. They can return after 10 days even if they have a cough or loss of taste/smell. These symptoms can last for several weeks.</p> |
| <p>3. My child tests negative.</p> | <p>Contact the School. Discuss when your child can come back to school (same day/next day).</p> <p>Learning continuity: As above in (1) while waiting for the test result. Then, return to face to face learning.</p> | <p>The test comes back negative.</p> |
| <p>4. My child is ill with symptoms not linked to COVID-19.</p> | <p>Follow usual school absence procedure</p> <p>Learning continuity: Return to face to face learning when fit. No work for short term absence; pupil to catch-up in the usual way upon return: speak to teachers; get copies of handouts/resources; photocopy/photograph another pupil's work; etc.</p> | <p>After 48 hours following the last bout of sickness/diarrhoea, if this is the cause of absence.</p> |

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| <p>5. Someone in my household has COVID-19 symptoms.</p> | <p>Do not come to school. Contact school. Self-isolate the whole household for 14 days. Household member to get tested. Inform school immediately about the test result.</p> <p>Learning continuity:</p> <p>a) If pupils are well enough to learn, they can complete research and reading around their subject areas. Learn key words and meanings.</p> <p>b) Pupils will have a <i>learning continuity plan</i> in their exercise books/ files for the majority of subjects studied.</p> <p>c) Pupils can access Google Classroom for resources linked to the curriculum content being covered in school. Work can be submitted via Google Classroom.</p> | <p>The test comes back negative.</p> |
| <p>6. Someone in my household tests positive for COVID-19.</p> | <p>Do not come to school. Contact school. Agree an earliest date for possible return, minimum of 14 days.</p> <p>Learning continuity: As above in (5).</p> | <p>The child has completed 14 days of isolation.</p> |
| <p>7. NHS Test, Trace, Protect has identified my child has been in close contact with someone with symptoms of confirmed COVID-19.</p> | <p>Do not come to school. Contact school. Agree an earliest date for possible return Minimum of 14 days self-isolation.</p> <p>Learning continuity: As above in (5).</p> | <p>The child has completed 14 days of self-isolation.</p> |
| <p>8. We/my child has travelled and has to self- isolate as a period of quarantine.</p> | <p>Do not take unauthorised leave in term time. Consider quarantine requirements and government advice when booking travel. If returning from a destination where quarantine is needed, agree an earliest date for possible return. Minimum of 14 days from return date. Self-isolate the whole household.</p> <p>Learning Continuity: Unauthorised absence</p> | <p>The quarantine period of 14 days has been completed.</p> |
| <p>9. We have received medical advice that my child must resume shielding.</p> | <p>Do not come to school. Contact school. Shield until you are informed that restrictions are lifted and shielding is paused again.</p> <p>Learning Continuity:</p> <p>a) Paper-based/online work and booklets will be sent home from most subject areas. Work will be marked once per half term and feedback provided.</p> <p>b) Pupils can access Google Classroom for resources linked to the curriculum content being covered in school. Work can be submitted via Google Classroom.</p> <p>c) Pastoral/welfare telephone support once per week or fortnight.</p> | <p>School informs you that restrictions have been lifted and your child can return to school.</p> |

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| <p>10. My child's contact group is not admitted due to COVID- 19 outbreak in school.</p> | <p>Do not come to school. Pupils must remain at home. Your child will need to isolate for 14 days and engage with remote learning work provided by the school. Learning Continuity: Blended Learning Policy will apply. Support may include:</p> <ul style="list-style-type: none"> ● provision of paper packs (sent home to pupils); ● online resources (accessed via Google Classroom); ● emails from teachers setting/offering support with work; ● video conferencing, via Google Meet, where it is appropriate and feasible to offer this, e.g. with Upper School classes; where teaching staff are available; etc. | <p>School informs you that the contact group will be readmitted.</p> |
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Resources available via Google Classroom may include, but are not limited to:

- handouts/booklets used to deliver curriculum content in lessons;
- additional reading materials to supplement class content;
- presentations such as PowerPoint used within lessons;
- tasks to be completed to practise skills and develop knowledge and understanding/assess content knowledge;
- pre-recorded stimulus, explanations and key questions;
- worked examples, modelling and scaffolding materials.