LRC Committee

**Date/Time of Meeting**: Monday 02/12/2019

**Location of Meeting**: LRC

**Members Present**: Hannah Bristow, Sally Henry

**Members Apologies**: Arooba Imran, Adam Durrant, Ellie May-Keegan, Cerys May

**Agenda Item #1:** LRC Change

**Discussion**: New organisation of non-fiction books. New headings for subjects. Organised books to give away and give to charity.

Potential investment in new tables and chairs to make it more accessible. LRC needs more tables to fill the space.

**Action**: Miss Saeed to speak to RWS in regards to new furniture.

**Agenda Item #2**: Organisation of general fiction books

**Discussion**: Need to re-alphabetise the general fiction books.

**Action**: LRC prefects to assist in reorganisation of general fiction books. Dividers have been delivered. Need to close LRC to take down and reorganise fiction books. Y10 volunteers to also assist.

**Agenda Item #3**: Book Fair

**Discussion**: Book Fair to take place Mon 9th December – Fri 13th December. Prefects will be needed to assist with selling books and general monitoring.

There is a competition for 5 pupils to win a £5 voucher to spend at the book fair.

**Action**: Miss Saeed to check prefect timetables and create a rota for lunchtime/break time assistance. Will be emailed out this week.

Hannah and Sally to stick posters around the school to advertise competition.

**Agenda Item #4**: Homework Club

**Discussion**: LRC going to collaborate with the ALN dept. and have 1 day a week to dedicate to homework club. It is going to be KS3 lunchtime. Prefects and LSA’s to assist pupils with homework.

**Action**: Homework Club is every Monday KS3 lunch (12.15pm – 1pm)

Prefects to assist with lunchtime club.

**Announcements:** Well done for Children in Need day. The display was set to a high standard in the LRC.

**Future Agenda Items**: n/a

**Next Meeting**: Friday 10th January 2020

**Minutes Prepared by**: Miss Saeed.