

## Forthcoming important dates

16.06.21 Provisional Centre Determined Grades to Years 10, 11,12 and 13 **18.06.21**  
INSET Day  
21.06.21 Year 12 return to school  
22.06.21 Year 7 Virtual Parents' Evening



## Scheduled INSET day - June 2021

We previously advised you that our June INSET day was to be held on Friday 11 June 2021. One of the purposes of this INSET (as allowed by Welsh Government) was to allow members of staff to complete the Centre Determined Grades process in line with WJEC procedures.

However, we have now been informed by the WJEC that a critical element of the final process can only be completed after 14 June 2021. Therefore, our INSET day will change from Friday 11 June to **Friday 18 June 2021**. We apologise for this change in date and for any inconvenience it may cause.

## Return to School Times after Half term

A reminder about the 8.30 start and the return of Form Time on Monday 7th June. A list of form tutors and classroom bases can be found below as a reminder.

## School Day After Half Term May

Time	Activity
08:30 – 08:55	Wellbeing and Registration Time
08:55 - 09:00	Meet and Greet: Movement and settling time
09:00 – 10:00	Lesson 1 for all pupils
10:00 - 11:20	Lesson 2 and morning break: <ul style="list-style-type: none"><li>• 10:00 - 10:20 - Break 1 <b>Year 7</b></li><li>• 10:30 - 10:50 - Break 2 <b>Years 9 and 12</b></li><li>• 11:00 - 11:20 - Break 3 <b>Years 8 and 10</b></li></ul>
11:20 - 11:25	Meet and Greet : Movement and settling time
11:25 - 12:25	Lesson 3 for all pupils
12:25 - 13:55	Lesson 4 and lunch break <ul style="list-style-type: none"><li>• 12:25 - 12:55 - Lunch 1 <b>Year 7</b></li><li>• 12:55 - 13:25 - Lunch 2 <b>Years 9 and 12</b></li><li>• 13:25 - 13:55 - Lunch 3 <b>Years 8 and 10</b></li></ul>
13:55 - 14:00	Meet and Greet: Movement and settling time
14:00 - 15:00	Lesson 5 for all pupils

**Year 7 LoA – Mr Davies**

71	Miss Hanney	C1D
72	Mrs Middleton	A2L
73	Mr Perry	C1E
74	Miss Smith (DT)	A2N
75	Mrs Smith (Geog)/ Mrs Wilson	C1G
76	Mr Thomas	A1L
77	Dr Patterson	A2H
78	Mr Hansen MacGillivray	A3F

**Year 8 LoA –**

81	Miss Davies (Maths)	C2B
82	Miss John	C2D
83	Mr Hodges	A2G
84	Mrs Ireland	A2E
85	Mr Edwards	A1R
86	Mr Williams (English)	A3U
87	Frau Jenkins	B2E
88	Mr Gittins	E2H

**Year 9 LoA – Mrs Davies**

91	Miss Butterworth	A2M
92	Ms Wilson / Mr Edmunds	C2G
93	Miss Thomas (History)	A2P

94	Miss Thomas (Maths)	C1C
95	Miss Smith (Ep)	A2S
96	Mr Carolan	E2C
97	Mr Morgan	B1D
98	Mr Williams (DT)	A1O

**Year 10 LoA**

101	Mrs Cash	A2R
102	Mr Rees	DA
103	Mr Doey	A2I
104	Mrs Mallows	A1S
105	Mrs Booth	C2A
106	Miss Cooper	B1A
107	Mr Hodgkins	A2Q
108	Mr Smith	A3N

**Year 12 LoA – Miss Kenworthy Neale**

121	Mr Wrigley	A1Q
122	Miss Nicholas	A2T
123	Mr Knight	A3Q
124	Mrs Warren	A3S
125	Miss Gibson	E1I
126	Miss Razzell	A3T

## **Centre Determined Grades (CDGs) - review and appeals procedures**

Earlier this week we received the delayed information from Qualifications Wales and the WJEC relating to the review and appeals process for CDGs. The information contains detailed guidance relating to the procedure, including strict timeframes within which we will have to work. More detailed information regarding reviews/ appeals and timings will be sent to students and parents/carers next week and after the half term break. However, please see below a summary of the review/ appeals process.

After provisional CDGs are released in most subjects on 16 June 2021, students will have access to a review and appeals process.

### **Stage 1 Centre (school) review**

A student can request for a centre review of the provisional CDG awarded on the grounds that there has been an error in the determination of their grade. Students must give a clear reason why they believe there has been an error in the determination of their grade. After the internal centre review grades can go up, down or remain the same.

### **Stage 2 Appeal to WJEC (following completion of Stage 1)**

An appeal to WJEC on the grounds that the judgement that the centre has made is unreasonable and/or a procedural error has been made. Students must give a reason why they believe the centre has made an unreasonable judgement and/or procedural error. Grades can go up, down or remain the same as a result.

### **Stage 3 EPRS - Qualifications Wales (following completion of stage 2)**

A request to Qualifications Wales for an Exam Procedures Review Service (EPRS) to review whether the WJEC has followed the required procedure.

### **Key Points (Stage 1 centre review)**

- The internal centre review is an opportunity for students to request a review where they consider an error had been made in the determination of their grade.
- Students should only request a review where they consider that the error has had a material effect on the accuracy of the grade awarded.
- Students will need to explain the nature of the error when requesting a centre review.
- The centre review is not an opportunity for students to try and improve grades that have been determined fairly in accordance with the centre's assessment and quality assurance processes.
- The centre review is an opportunity for the school to check that an error has not been made.

Have a great half term and enjoy the sunshine.

Cowbridge Comprehensive School Senior Leadership Team.