

# Cowbridge Comprehensive School

**Ysgol Gyfun Y Bont Faen**



**Headteacher: Mrs Thomas MA**

*Deputy Headteacher: Mr Fowles*

*Assistant Headteachers: Mrs C Clode, Mr Griffiths, Mr Ling,  
Miss Pennell & Mrs R Williams*

*Business Manager: Mr Walters*

Dear Parent/Guardian/Carer,

I hope this communication finds you and your family well. We are doing the best that we can, during these unusual times, to prepare for the arrival of our new pupils transferring from their respective primary schools. This is ordinarily an exciting term for us, one where we would usually be visiting our local primary schools, and having all of our primary schools visit us, so that we can get to know each other a little better before the big move!

Given the current situation with the pandemic, these plans have had to be adapted so as to continue to prepare your children for transition whilst abiding to the restrictions that we currently have in place. The impact of these restrictions is that we will not be able to undertake the usual visits by year six pupils, as we would normally do in the summer term.

Despite these restrictions, our Achievement and Wellbeing Team and Additional Learning Needs staff are currently liaising remotely with primary colleagues to collect as much information as possible, to allow us to assign children to classes and to build on our knowledge of your child so that he/she receives the best appropriate support in September and settles as well as can be expected, especially given the challenging circumstances currently being experienced by us all.

Over the next couple of weeks, the Achievement and Wellbeing Team would normally go into the primary schools to speak directly to the pupils who are coming to Cowbridge Comprehensive School, to answer any questions that they might have. Clearly, this is now unable to take place. In order to support this element of the transition process, we have therefore produced a number of guides that can be accessed via our website at [www.cowbridgecomprehensiveschool.co.uk/parents/transition-information](http://www.cowbridgecomprehensiveschool.co.uk/parents/transition-information). These resources have been designed specifically with pupils in mind and have been created to address many of the questions and worries that year six pupils often have regarding transition to secondary school.

This year we will be replacing our annual year 6 parents evening with an online webcast by Mrs Thomas our Headteacher and key members of staff from the Achievement Team who are designated to care for and support your child. The webcast will take place on You Tube on the 16th June at 6pm. You can access the webcast by clicking on the banner at <https://www.cowbridgecomprehensiveschool.co.uk/parents/transition-information>. During this webcast, Mrs Thomas our Headteacher will present the overall vision of the school and key staff who will deal with your children will undertake a presentation on transition and also answer any questions that you may have. Questions will need to be emailed to [CCSTransiton@cowbridgecs.co.uk](mailto:CCSTransiton@cowbridgecs.co.uk) by the 12th June in advance of the meeting. All questions will be moderated to help ensure that there is no duplication and if there are any questions that relate to specific pupils, that they can be addressed through the designated Lower School Achievement and Wellbeing Team. These staff are as follows:

Aberthin Road, Cowbridge, CF71 7EN

Tel: 01446 772311

Email: [enquiries@cowbridgecs.co.uk](mailto:enquiries@cowbridgecs.co.uk)



Mrs Bedford, Achievement Assistant

Mr Davies, Assistant Leader of Achievement (Y7)

Mrs Ingram, Senior Leader of Achievement (Y7)

Mr Griffiths, Assistant Headteacher (Strategic senior lead for Lower and Middle School and also ALNCo)

I wish to reassure you that it is our experience that children ordinarily settle well and quickly to life at Cowbridge Comprehensive School and are often ready for the challenge of the secondary school experience. Despite the current circumstances surrounding the pandemic, we are committed to ensuring that this will still be the case and we will ensure that the appropriate support is in place for the children who find the change difficult.

At this stage, it is not possible to provide the exact start date in September and neither is it possible to give you the format, however, we will provide this information as soon as we have further details from the Welsh Government of the plans surrounding schools in Wales reopening. I also wish to assure you that the Senior Leadership Team is already making plans for safe opening including detailed and thorough risk assessments and changes to policies and procedures. We will share this information with you, after we have been able to incorporate additional and further advice and guidance from the Welsh Government.

I hope that you can join us on the 16th June for the remote webcast.

Yours Sincerely,

Mrs D Thomas

Headteacher